

PIOTIQUE CELEBRATION VENDOR AGREEMENT

September 25, 2021



REGISTRATION DEADLINE - SEPTEMBER 15th, 2021

- If you are a food vendor that would like to be located in the beer garden and open from 11 a.m. - 9 p.m. please email claycenterchamber@gmail.com for details.
- Booth space will be selected on a first come first serve basis. Please indicate your top three choices (see map). You will receive an email with where you will be located on Monday September, 20th. Please **provide your email address** on the vendor agreement!
- There is a **\$50 fee** per 10x10 space for every vendor. There is an addition \$10 fee for 110 electricity and a \$20 fee for 220 electricity per plug needed. Please be specific with electrical needs in your vendor agreement including amount of amps you will pull.
- Booth set up time begins at **6:00 AM**. You are responsible for your own booth set up (tables, chairs, trash, extension cord, tent, etc.)
- Vendors must **enter from Grant and 5th Street** to load and unload. **Vehicles must be removed by 7:15 AM.** Vendors will NOT be allowed into area after 7:15 AM. No refunds. Booths will **open at 8:00 AM.**
- Each vendor must have a KS Sales Tax Certificate posted in their booth. If you do not have a KS Sales Tax Certificate, one will be provided. You will be responsible for completing and submitting your report to the State.
- Vendors should **stay open until 4:00 PM** but are welcome to stay until 9:00 PM. Early leaving will jeopardize participation in future Chamber events.
- All areas are to be left clean after shut-down. **You must remove your own trash.** Bring your own trash bags. Trash should be taken with you or can be placed in the dumpster or trash truck located behind the Police Station.
- If you are a Not-for-Profit organization, you must provide your 501(c)(3) letter from the IRS.

ALL FEES ARE NON-REFUNDABLE UNLESS ENTIRE EVENT IS CANCELED BY CLAY CENTER AREA CHAMBER OF COMMERCE

Contact Name: _____

Organization/Company: _____

Mailing Address: _____ City _____ State _____ Zip _____

Telephone: _____ Cell Phone: _____

Email Address: _____ Website: _____

KS Sales Tax # _____

If you are Tax Exempt Organization you MUST submit your 501(c)(3) letter with this form.

Please provide a brief description of your vendor and vendor items:

Please describe electrical needs, including plug type, how many plugs, and amount of amps you will pull:

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BOOTH SPACE CALCULATION

Please select booth space needed:

- \$50 - 10x10 Space
 \$100 - 20x20 Space

Please select electrical needed (additional cost):

- \$10 - 110 Electrical
 \$20 - 220 Electrical
 \$40 - 220 Electrical (2 Plugs)

Please list your top three choices for booth location (see vendor map):

CHOICE	SECTION	SPACE
1 st		
2 nd		
3 rd		

Please make checks payable to Clay Center Area Chamber of Commerce
 Mailed or Delivered to 517 Court St. Clay Center KS 67432

Due Friday, September 17th, 2021

PAYMENT

Booth Space: \$ _____
 Electrical: \$ _____
 Total Due: \$ _____

Thank you for participating in Piotique 2021!

In consideration of your acceptance of this entry, I hereby, for myself, my heirs, executors and administrators, waive any and all rights and claims for damages I may have against sponsors, coordinating groups, and any individuals associated with the event, their representatives, successors and assigns for any and all injuries suffered by me in connection with said event. Also, none of the above are responsible for the loss of personal items nor any other form of aggravation in connection with said event. I also give my permission for the free use of my name and picture in any broadcast, telecast or print media account of this event. In filling out this form, I acknowledge I have read and fully understand my own liability and do accept the restrictions.

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 CLAY CENTER AREA CHAMBER OF COMMERCE.

Signature _____

Date _____

Print Name _____